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**Teeswide Safe Place Scheme – Self-Audit Report**

Safe Place Scheme venues should complete this Self-Audit Report every year (usually during the summer months) and return it to their Local Authority representative.

Updated July 2022

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| **1. How do people know that you are a safe place?**  Do you have a sticker in your front door/window?  **Yes  No**  Have you told people in Teesside about the Safe Place Scheme?  **Yes  No**  Have you told people that you are a Safe Place Venue?  **Yes  No** | |
| **2. Staff training**  Do all of your staff/volunteers know about the Safe Place Scheme?  **Yes  No**  Have all of your staff /volunteers read the information pack and watched the training video?  **Yes  No**  Are you confident that all of your staff/volunteers know what to do if someone asks for help?  **Yes  No**  (if no, please explain what you intend to do?) | |
| **3. How have you helped people over the last 12 months?**  Please share any examples, case studies, or stories:  **\*\*Please remember to complete a contact log form after every contact\*\*** | |
| **4. Any feedback to help us make the Safe Place Scheme better?**  Do you have any feedback or suggestions to help improve the Safe Place Scheme? | |
| **5. How many of your staff are signed up to be a TSAB Safeguarding Champion?** (For anyone that wants to know more, or wants to sign up see below)   * Visit <https://www.tsab.org.uk/> for more information * Or to sign up to be a Safeguarding Champion email: [tsab.businessunit@stockton.gov.uk](mailto:tsab.businessunit@stockton.gov.uk) | |
| **Details of person completing this form** | |
| **Name:** |  |
| **Date:** |  |
| **Name of Organisation/Business:** |  |
| **Location:** |  |

**Local Authority Representatives – Contact Details**

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