



## Inter-Agency Safeguarding Adults Concern Form

### STRICTLY CONFIDENTIAL

**If you suspect that someone is being harmed and they are in immediate danger you should ring the police on 999.** Where a crime has been committed and the police require informing but there is no immediate danger call **101** (for further information see guidance at the end of this form). In all other situations, please contact the relevant Local Authority (as detailed below). If there are any concerns about children please refer to the relevant contact within the Local Authority (see guidance).

**Please complete the form in full.** All completed forms should be emailed and a follow-up telephone call made to ensure safe receipt.

Local Authority	Team	Telephone Number	Email Address
Hartlepool	Early Intervention Adults Team	01429 523390	<a href="mailto:iSPA@hartlepool.gov.uk">iSPA@hartlepool.gov.uk</a>
Middlesbrough	Adult Access Team	01642 065070	<a href="mailto:adultaccessteam@middlesbrough.gov.uk">adultaccessteam@middlesbrough.gov.uk</a>
Redcar & Cleveland	Adult Access Team	01642 771500	<a href="mailto:AccessAdultsTeam@redcar-cleveland.gov.uk">AccessAdultsTeam@redcar-cleveland.gov.uk</a>
Stockton-on-Tees	First Contact Adults	01642 527764	<a href="mailto:FirstContactAdults@stockton.gov.uk">FirstContactAdults@stockton.gov.uk</a>
Out of Hours* Tees Valley	Emergency Duty Team	01642 524552	N/A

\*Weekdays: Monday – Thursday (5pm-8.30am). Weekends: Friday (from 4.30pm), all day Saturday and Sunday and public holidays

**Please complete all sections of the form in as much detail as possible. You can easily navigate through each section by pressing F11 on your keyboard. To select a tick box, double click on the box and select 'checked'. Or you can print and hand write legibly in black ink on the form and then scan/email this.**

SECTION 1: DETAILS OF ADULT AT RISK OF HARM OR ABUSE					
Name	Susan Smith	DOB	30.03.2001	Gender	Female
Home Address	12 North End, Middlesbrough			Post Code	TS1 2HW
Current Address	As above			Post Code	
Ward Number (if hospital)		Unit Name (if care home)			
Telephone Number	07900000000	Religion	Not Known		
Ethnicity <small>The adult can self-declare, otherwise please select from list of options using drop down menu</small>	White - British <small>Please refer to the guidance if you are hand writing this form</small>	Nationality	British		
Interpreter needed?	Yes <input type="checkbox"/>	No X	Language Required		

<b>In your opinion does the Adult at Risk have the mental capacity to understand what has happened to them?</b>		Yes X	No <input type="checkbox"/>
Is the adult aware of the Concern?		Yes X	No <input type="checkbox"/>
If No, why not?			
Does the adult consent to the Concern being raised?		Yes X	No <input type="checkbox"/>
<b>Does the Adult at risk have any care /support needs or vulnerabilities?</b> (refer to guidance information)	(Please describe – this section <b>MUST</b> be completed) Susan, requires support from Mental Health services and also substance misuse services.		
<b>As a result of their care and support needs/ vulnerabilities, is the adult unable to protect themselves?</b> (refer to guidance information)	Yes X	No <input type="checkbox"/>	

SECTION 2: DETAILS OF CONCERN BEING RAISED					
Location of alleged incident/concern (please see list of options – if 'other' please specify)				Other	
				Please refer to the guidance if you are hand writing this form	
Address where incident occurred	Teak hotel - Middlesbrough			Post Code	TS4 NJW
Date of incident/concern	01.02.2022	Time of incident/concern	9pm		
Please indicate the <b>main</b> type of abuse suspected (refer to guidance information)					
Discriminatory	Domestic	Financial or Material	Modern Slavery	Neglect and Acts of Omission	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Organisational	Physical	Psychological	Self-Neglect	Sexual Abuse	Sexual Exploitation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
<b>Factual details of alleged incident/concern</b>					
This should include a clear <b>factual outline</b> of the concern being raised with details of times, dates, people and places where appropriate.					
<p>My client Susan Smith disclosed to me on the 02.02.2022, during a housing appointment that she was taken to the Teak hotel by a person named 'John' who she has just started a new relationship with. He was also with his friend 'Paul &amp; Ben' who Susan had not met before. Susan would not tell me any of the male's surnames.</p> <p>She stated she had originally agreed to carry out sex acts in exchange for £60 in total with the three males, however, once at the hotel lobby area she no longer felt comfortable with the arrangement but felt she 'could not leave'. Susan is a known sex worker in Middlesbrough and is a heavy crack cocaine user.</p>					

Susan was visibly upset whilst explaining the incident, she went on to say that while she was waiting in the hotel lobby. She was hoping that hotel reception staff would question them whilst they were all checking in, as the hotel was only letting in limited guests due to Covid restrictions, but unfortunately they didn't ask them the nature of their stay. So she felt unable to raise the alarm/ask for help.

She stated that all three men remained in the room with her throughout the sexual acts and afterwards. She was given no money but she didn't argue with them as she 'just wanted to get out of there'. And felt if she did argue with them then they would have hurt her.

She was left feeling very low in mood as she thought that she was in a trusting relationship with John, once she got out of the hotel room she smoked a large amount of crack cocaine and needed support from the mental health crisis team and she was voicing to them she wanted to end her life.

I feel Susan has been sexually exploited as she was given no money for time she spent with the gentleman and was pressured into consenting to having sexual intercourse with all three men in a hotel room, which she was clearly scared to be in.

In addition I work with numerous ladies who sex work and I have come across the name John before, I believe his name is John Richardson, DOB: 23.04.1989 who has no fixed abode and has recently moved here from Manchester.

#### **Making Safeguarding Personal (MSP)**

**Please discuss with the Adult if safe and able to do so**

#### **What are the views and wishes of the Adult?**

I chatted with Susan at length about the role of safeguarding within Adult Social Care and what they could provide and I would support her throughout the process, Susan agreed for me to talk to Adult Social Care and also for a Claire's Law disclosure.

#### **What would the Adult like to happen as an outcome of the Concerns?**

I asked her what she would like to happen and Susan voiced that she wanted to end her 'relationship' with John. But is worried as he knows where she lives and he also supplies her with substances, so she may have to return to him so she doesn't go into withdrawal.

### **SECTION 3: CURRENT SITUATION**

Where is the adult now in relation to the person alleged to have caused harm?

Unknown

Is the adult in immediate danger of further abuse?

Yes X

No ☐

Please describe

John knows Susan's address, there is a likelihood of Susan engaging with John again in the future even with the harm he has caused and the risk he poses.

Has the adult taken any necessary steps or actions to try to address the abuse or neglect? If so, please explain

She has agreed for a safeguarding concern to be submitted, to help her build a protection plan and engage with Adult Social Care.

<b>Have any immediate actions been identified to reduce the potential for further abuse?</b>		Yes X	No <input type="checkbox"/>
Please describe Informed Susan of how dangerous John is and encouraged her to stay away from him. Informed Middlesbrough Council and the police re: other vulnerable females who may be taken to the Teak Hotel.			
Are there any other people (including children) who may be at risk of harm?		Unknown <input type="checkbox"/>	Yes X      No <input type="checkbox"/>
If Yes, please describe the risk that remains and the names of others potentially at risk			
Sexual exploitation and physical harm			
Danni Smith – DOB: 09.11.2001- address: No fixed abode Casey Shaw – DOB: 18.07.2000 – address: 26 Loxely Chase, Middlesbrough TS1 4AX			
<b>Please consider if you need to contact the Police</b> <b>Call 999 if there is an immediate danger to the Adult or others.</b> <b>Where a crime has been committed and the police require informing but there is no immediate danger please call 101.</b>			
Is criminal activity suspected?		Yes X	No <input type="checkbox"/>
If Yes, have the police been contacted?		Yes X	No <input type="checkbox"/>
If Yes, what was the outcome?			
Crime to be investigated			
Police Crime/Reference Number		CVP-000-000	
If No, please explain reason for this			

<b>SECTION 4: FAMILY / REPRESENTATIVE DETAILS</b>					
It may not always be appropriate to consult family/friends, please consider:					
<ul style="list-style-type: none"> <li>• If the Adult has capacity and does not want them informing</li> <li>• If you are putting the adult at risk by informing (e.g. Domestic Abuse)</li> </ul>					
Name		Relationship to Adult			
Contact Address	Susan does not want her family informed			Post Code	
Telephone Number					
Are they a Carer?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Are they aware of this Concern?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If No, why not?					

<b>SECTION 5: DETAILS OF THE PERSON ALLEGED TO HAVE CAUSED HARM</b>					
Name	John Richardson	DOB	23.04.1989	Gender	Male
Home Address	No Fixed Abode			Post Code	
Current Address				Post Code	
Ward Number (if hospital)		Unit Name (if care home)			
Telephone Number					
Job Title (if applicable)		Organisation (if applicable)			

What is the relationship of the alleged perpetrator to the adult? (please select from list of options)		Choose an item.  Please refer to the guidance if you are hand writing this form	
Does the alleged perpetrator live with the adult?		Yes <input type="checkbox"/>	No X
Is the alleged perpetrator the main Carer?		Yes <input type="checkbox"/>	No X
Do you consider the alleged perpetrator to have care and support needs?	Unknown X	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the alleged perpetrator aware of the Concern?		Yes <input type="checkbox"/>	No X
<b>Only discuss this Concern with the alleged perpetrator if it is safe to do so and there is no further risk to the victim or others.</b>			
If No, why not? If Yes, what was their response?			
Would place Susan at immediate risk of harm			

SECTION 6: OTHER INVOLVEMENT					
Who else has been informed of this concern?					
Care Quality Commission	Commissioning	Continuing Health Care	NECS (Medicines)	Public Health	Service Provider
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)					
CONTACT DETAILS (please add further rows if necessary)					
Name	Organisation	Telephone Number	Email		
CA	Local Authority	0000	Enter details		
SB	Specialist sexual exploitation charity	0000	Enter details		

SECTION 7: DETAILS OF PERSON RAISING CONCERN			
Name	Maureen Hall	Job Title	Project worker
Organisation (if applicable)	Safe Housing UK		
Contact Address	The Bungalow, 2-3 hall Drive	Post Code	TS3 4NW
Telephone Number	01000 0000		
Relationship to the adult at risk of harm or abuse	Housing related Case Worker		
Have you completed your own organisation's internal process (e.g. Datix)?	Yes <input type="checkbox"/>	N/A X	
Form Completed By	Maureen Hall	Date Completed	01.02.2022
Signature			

## GUIDANCE INFORMATION

Further guidance can be accessed here: <https://www.tsab.org.uk/key-information/policies-strategies/>

- Police Referral Criteria
- Decision Support Guidance

### Contact Details for Children Services:

Hartlepool	01429 284284 / 01642 130080	<a href="mailto:childrenshub@hartlepool.gov.uk">childrenshub@hartlepool.gov.uk</a>
Middlesbrough	01642 726004	<a href="mailto:MiddlesbroughMACH@middlesbrough.gov.uk">MiddlesbroughMACH@middlesbrough.gov.uk</a>
Redcar & Cleveland	01642 130700	<a href="mailto:RedcarMACH@redcar-cleveland.gov.uk">RedcarMACH@redcar-cleveland.gov.uk</a>
Stockton-on-Tees	01642 130080 / 01429 284284	<a href="mailto:childrenshub@hartlepool.gov.uk">childrenshub@hartlepool.gov.uk</a>
Out of Hours	01642 524552	

## SECTION 1 DETAILS OF THE ADULT AT RISK OF HARM OR ABUSE

ETHNICITY			
<b>White</b> <ul style="list-style-type: none"> <li>• White British</li> <li>• White Irish</li> <li>• Gypsy / Irish Traveller</li> <li>• White Other</li> </ul>	<b>Asian / Asian British</b> <ul style="list-style-type: none"> <li>• Indian</li> <li>• Pakistani</li> <li>• Bangladeshi</li> <li>• Chinese</li> <li>• Any Other Asian</li> </ul>	<b>Black / Black British</b> <ul style="list-style-type: none"> <li>• Black Caribbean</li> <li>• Black African</li> <li>• Any Other Black</li> </ul>	<b>Mixed / Multiple Ethnic Groups</b>
<b>Other Ethnic Groups</b> <ul style="list-style-type: none"> <li>• Arab</li> </ul>	<b>Refused</b>	<b>Undeclared / Not Known</b>	

CARE & SUPPORT NEEDS AND VULNERABILITIES
<b>Some Examples of Care &amp; Support Needs</b> <i>(this list is not exhaustive)</i> <ul style="list-style-type: none"> <li>• Managing and maintaining nutrition</li> <li>• Maintaining personal hygiene</li> <li>• Managing toilet needs</li> <li>• Being appropriately clothed</li> <li>• Being able to make use of the home safely</li> <li>• Maintaining a habitable home environment</li> <li>• Developing and maintaining family or other personal relationships</li> <li>• Accessing and engaging in work, training, education or volunteering</li> <li>• Making use of necessary facilities or services in the local community including public transport and recreational facilities or services</li> <li>• Carrying out any caring responsibilities the adult has for a child</li> </ul> <b>Some Examples of Vulnerabilities</b> <i>(this list is not exhaustive)</i> <ul style="list-style-type: none"> <li>• Drug and alcohol misuse</li> <li>• Mental health needs</li> <li>• Poor general health</li> <li>• Poor lifestyle choices</li> </ul>

SECTION 2 DETAILS OF CONCERN BEING RAISED
TYPE OF ABUSE
<b>Discriminatory</b> Includes abuse based on a person's race, sex, disability, faith, sexual orientation, or age; other forms of harassment, slurs or similar treatment or hate crime/hate incident.
<b>Domestic</b> An incident or pattern of incidents of controlling, coercive or threatening behaviour, violence or abuse by someone who is or has been an intimate partner or family member regardless of gender or sexuality. It can include: psychological, physical, sexual, financial, emotional abuse; 'honour' based violence; Female Genital Mutilation; forced marriage.
<b>Financial and Material</b>

Includes theft, fraud, exploitation, pressure in connection with wills, property or inheritance or financial transactions, or the misuse or misappropriation of property, possessions or benefits.

### **Modern Slavery**

Encompasses slavery, human trafficking, forced labour and domestic servitude. Traffickers and slave masters use whatever means they have at their disposal to coerce, deceive and force individuals into a life of abuse, servitude and inhumane treatment.

### **Neglect and Acts of Omission**

Includes ignoring medical or physical care needs, failure to provide access to appropriate health, social care or educational services, the withholding of the necessities of life, such as medication, adequate nutrition and heating.

### **Organisational**

Includes poor care practice within an institution or specific care setting like a hospital or care home. This may range from isolated incidents to continuing ill-treatment.

### **Psychological**

Includes emotional abuse, threats of harm or abandonment, deprivation of contact, humiliation, blaming, controlling, intimidation, coercion, harassment, verbal abuse, isolation or withdrawal from services or supportive networks.

### **Physical**

Includes hitting, slapping, pushing, kicking, misuse of medication, restraint or inappropriate sanctions.

### **Sexual Abuse**

Includes rape and sexual assault, sexual acts to which the adult has not consented, could not consent or was pressured into consenting.

### **Sexual Exploitation**

Involves exploitative situations and relationships where people receive 'something' (e.g. accommodation, alcohol, affection, money) as a result of them performing, or others performing on them, sexual activities.

### **Self-Neglect**

Covers a wide range of behaviour; neglecting to care for one's personal hygiene, health.

## **SECTION 5 DETAILS OF THE PERSON ALLEGED TO HAVE CAUSED HARM**

### **LOCATION OF ALLEGED INCIDENT/CONCERN**

#### **Own Home**

The residence where the adult at risk usually lives. Includes property owned/rented by the individual, family or friends.

#### **Care Home – Nursing**

Can be used whether the person is at the care home on a permanent or temporary basis.

#### **Care Home – Residential**

Can be used whether the person is at the care home on a permanent or temporary basis.

#### **Supported Living**

Can include any type of supported accommodation, such as independent living.



**Day Centre/Community Service**

Can include things like community centres, day care centres, leisure centres, libraries, schools, GP surgeries and dental surgeries.

**Alleged Perpetrator's Home**

Can include any incident that occurs in the home of the abuser.

**Hospital / Health Setting**

Can include any type of hospital premises. The individual at risk could be a patient or a visitor.

**Other**

Includes any other setting that does not fit into one of the above categories. This could include businesses, offices, pubs and other people's homes.

**WHAT IS THE RELATIONSHIP OF THE ALLEGED PERPETRATOR TO THE ADULT?**

<p><b>Care Staff</b></p> <ul style="list-style-type: none"> <li>• Day Care Staff</li> <li>• Domiciliary Care Staff</li> <li>• Health Care Worker</li> <li>• Residential Care Staff</li> </ul>	<p><b>Known</b></p> <ul style="list-style-type: none"> <li>• Known – Community Health Care</li> <li>• Known – Other Private Sector</li> <li>• Known – Other Public Sector</li> <li>• Known – Other Voluntary Sector</li> <li>• Known – Police</li> <li>• Known – Primary Health Care</li> <li>• Known – Regulator</li> <li>• Known – Relative/Family Carer</li> <li>• Known – Secondary Health Care</li> <li>• Known – Social Care Manager/Assessor</li> <li>• Known – Unrelated Individual</li> </ul>	<p><b>Not Recorded</b></p>
<p><b>Other</b></p> <ul style="list-style-type: none"> <li>• Other - Professional</li> <li>• Other - Social Care Staff</li> </ul>	<p><b>Service Provider</b></p> <ul style="list-style-type: none"> <li>• Service Provider – Private Sector</li> <li>• Service Provider – Public Sector</li> <li>• Service Provider – Voluntary Sector</li> </ul>	<p><b>Unknown</b></p> <ul style="list-style-type: none"> <li>• Unknown – Community Health Care</li> <li>• Unknown – Individual/Stranger</li> <li>• Unknown – Other Private Sector</li> <li>• Unknown – Other Public Sector</li> <li>• Unknown – Other Voluntary Sector</li> <li>• Unknown – Police</li> <li>• Unknown – Primary Health Care</li> <li>• Unknown – Secondary Health Care</li> </ul>

		<ul style="list-style-type: none"><li>Unknown - Social Care Manager/Assessor</li></ul>
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EXAMPLE