## Referral Received to the High Risk Adults Panel Flowchart (Stage 2 - Local Authority)

### CRITERIA / REFERRAL FORM CHECK

Local Authority receiving the referral for the High Risk Adults Panel ensures the criteria has been met, the form is fully completed and has management approval.

# No

REFERRAL RETURNED BY LOCAL AUTHORITY (LA)

LA returns form to the referrer and manager if the form is not fully completed / if form has not received the required management approval.

## HIGH RISK ADULTS PANEL

Referral is added to the agenda of the next High Risk Adults
Panel meeting and the referrer is informed that the referral
has been accepted to be discussed at a future meeting and
progress updates will be supplied.

# INITIAL HIGH RISK ADULTS PANEL MEETING

- · Agree Multi-Agency Action Plan to reduce risk
- Agree timescale to bring back to the panel one, two or three months (giving realistic time for agencies to undertake task)

### **REVIEW HIGH RISK ADULTS PANEL MEETING**

- Agencies submit updated actions no later than 5 working days prior to panel
- Non completed actions and non-attendance to be escalated as per escalation procedure outlined in the High Risk Adults Panel Terms of Reference and Guidance https://
- www.tsab.org.uk/key-information/policies-strategies/high-risk-adults-panel/
- Identify any new directions based on a change in circumstance / feedback from actions taken
- Agree single agency ownership for mitigation / management of risk
- Discuss closure and decision made based on majority vote (follow the closure checklist ->)

## CASE CLOSED

Referrer informed if new risks present to re-refer to High Risk Adults Panel and ensure Stage 1 Flowchart is met

#### CLOSURE CHECKLIST FOR DEFENSIBLE DECISION MAKING:

- Risks have reduced or been removed
- Regular contact by one or more agencies
- · Robust, sustained safety plan in place
- Ongoing Multi-Disciplinary Team (MDT) / Safeguarding meetings
- Risks have not been reduced, however there is assurance that agencies have taken all practicable steps. In these situations system issues / barriers will be escalated to the Teeswide Safeguarding Adult Board (TSAB).



## **STOP & CONSIDER...**

Has the person moved into another Local Authority area – is a panel transfer required?

