



Managers' Checklist (Stage 1)

Authorising Submission of a High Risk Adults Panel (HRAP) Referral

- Have you checked the referral against the stage one [flowchart](#)?
 - Has safeguarding been considered?
 - Has multi-agency work taken place?
- Have you checked your internal case management system to ensure all relevant single agency actions have been completed? e.g. frequent visits, case escalation within your agency.
- Have you challenged the referrer on any areas of concern?
- Have you checked if the individual is aware of the referral and if their wishes are evidenced in the referral?
- Is the purpose of the referral clear, with clarity about what your agency wishes to achieve by making this referral?
- Have you considered staff support required in the management of this case – think about vicarious trauma and the support mechanisms that you can put in place for the referrer.
- Have you considered other referrals that may be appropriate such as MARAC (Multi-Agency Risk Assessment Conference), MATAC (Multi-Agency Tasking and Coordination), MAPPA (Multi-Agency Public Protection Arrangements).